



Licensing Sub-Committee Wednesday, 12th December, 2018

You are invited to attend the next meeting of **Licensing Sub-Committee**, which will be held at:

Council Chamber - Civic Offices
on **Wednesday, 12th December, 2018**
at **10.00 am** .

Derek Macnab
Acting Chief Executive

**Democratic Services
Officer**

R Perrin (Direct Line 01992 564532)
Email: democraticservices@eppingforestdc.gov.uk

Members:

Councillors R Morgan (Chairman), L Hughes, J Jennings and J M Whitehouse

PLEASE NOTE THE START TIME OF THE MEETING
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1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

(Director of Governance) To declare interests in any item on this agenda.

3. PROCEDURE FOR THE CONDUCT OF BUSINESS (Pages 3 - 8)

4. APPLICATION TO VARY AN EXISTING PREMISES LICENCE FOR THE MERRY FIDDLERS, 4 FIDDLERS HAMLET, EPPING, ESSEX, CM16 7PY (Pages 9 - 58)

To consider the attached report.

5. NEW PREMISES LICENCE APPLICATION FOR SHELL HALF MOON, 24 - 36 HIGH STREET, EPPING, ESSEX, CM16 4AE (Pages 59 - 98)

To consider the attached report.

6. EXCLUSION OF PUBLIC AND PRESS

Exclusion: To consider whether, under Section 100(A)(4) of the Local Government Act 1972, the public and press should be excluded from the meeting for the items of business set out below on grounds that they will involve the likely disclosure of exempt information as defined in the following paragraph(s) of Part 1 of Schedule 12A of the

Act (as amended) or are confidential under Section 100(A)(2):

Agenda Item No	Subject	Exempt Information Paragraph Number
Nil	Nil	Nil

The Local Government (Access to Information) (Variation) Order 2006, which came into effect on 1 March 2006, requires the Council to consider whether maintaining the exemption listed above outweighs the potential public interest in disclosing the information. Any member who considers that this test should be applied to any currently exempted matter on this agenda should contact the proper officer at least 24 hours prior to the meeting.

Background Papers: Article 17 - Access to Information, Procedure Rules of the Constitution define background papers as being documents relating to the subject matter of the report which in the Proper Officer's opinion:

- (a) disclose any facts or matters on which the report or an important part of the report is based; and
- (b) have been relied on to a material extent in preparing the report and does not include published works or those which disclose exempt or confidential information and in respect of executive reports, the advice of any political advisor.

The Council will make available for public inspection for four years after the date of the meeting one copy of each of the documents on the list of background papers.

Licensing Committee - Terms of Reference

- (1) The full Committee shall comprise 15 Councillors appointed by the Council at its annual meeting, including a Chairman and Vice-Chairman.
- (2) For the functions set out in Appendix 1, and the legislation listed in Appendix 2, a Subcommittee consisting of no more than any three Councillors drawn from the members of the full Committee shall be formed. Any such Subcommittee shall include, by rota, one of the six Licensing Subcommittee Chairmen appointed at each Annual Council meeting.
- (3) The Quorum for the Committee is set out in the Rules set out in Part 4 of this Constitution save that no business shall be transacted unless either the Chairman or Vice-Chairman of the Committee is present.
- (4) The Committee and Subcommittees shall have full authority to hear and determine licensing applications.
- (5) The Committee and Subcommittees shall be further empowered to determine appeals made against the decisions of the Director of Neighbourhoods taken under delegated authority on licensing applications. (See Council delegation schedule for more details)
- (6) The Committee shall at all times carry out its duties solely within the policy from time to time determined by the Council and shall conduct its proceedings in accordance with the requirements set out in Appendix 3 (Conduct of Business by Licensing Committee and Subcommittees).
- (7) The Licensing Committee shall take no part in the production or revision of the statement of licensing policy made under Section 5 of the Licensing Act 2003, however, they may determine policy under the legislation listed in Appendix 2 to this Article.
- (8) To be responsible for the consideration and approval of Designation Orders under Section 13 of the Criminal Justice and Police Act 2001 (Exercise of Controls over the consumption of alcohol in Public Places).

LICENSING ACT 2003 – LIST OF FUNCTIONS AND DELEGATED AUTHORITY

Matter to be dealt with	Full Committee	Subcommittee	Officers
Application for personal licence		If a police objection	If no objection made
Application for personal licence with unspent convictions		All cases	
Application for premises licence/club premises certificate		If a relevant representation made	If no relevant representation made
Application for provisional statement		If a relevant representation made	If no relevant representation made
Application to vary premises licence/club premises certificate		If a relevant representation made	If no relevant representation made
Application to vary designated premises supervisor		If a police objection	All other cases
Request to be removed as designated premises supervisor			All cases
Application for transfer of premises licence		If a police objection	All other cases
Applications for interim Authorities		If a police objection	All other cases
Application to review premises licence/club premises certificate		All cases	
Decision on whether a complaint is irrelevant frivolous vexatious etc			All cases
Decision to object when local authority is a consultee and not the relevant authority considering the application		All cases	
Determination of a police objection to a temporary event notice		All cases	
All policy matters except the formulation of the statement of licensing policy	All cases		

LIST OF STATUTORY POWERS

Those functions pertaining to licensing and registration and permits and consents contained in the following legislation and any regulations, orders, byelaws or other subsidiary legislation made under the above Acts:

Animal Boarding Establishments Act 1963
Breeding & Sale of Dogs (Welfare) Act 1999
Breeding of Dogs Act 1973
Breeding of Dogs Act 1991
Caravan Sites & Control of Development Act 1960
Caravan Sites Act 1968
Dangerous Wild Animals Act 1976
Gambling Act 2005
Guard Dogs Act 1975
House to House Collections Act 1939
Licensing Act 2003
Local Government (Miscellaneous Provisions) Act 1976
Local Government (Miscellaneous Provisions) Act 1982
Pet Animals Act 1951
Pet Animals Act 1951 (Amendment) Act 1983
Riding Establishments Acts 1964 & 1970
Scrap Metal Dealers Act 1964
Scrap Metal Dealers Act 2013
The Game Act 1831
Town Police Clauses Act 1847
Town Police Clauses Act 1889
Zoo Licensing Act 1981

PART A – CONDUCT OF BUSINESS BY LICENSING COMMITTEE AND SUBCOMMITTEES

All references to committee in this annex shall be taken to infer a reference to the associated subcommittees.

1. General Conduct

- 1.1 All hearings of the Licensing Committee under the Licensing Act 2003, are to be held in accordance with the Personal Licences, Hearings, Premises Licences and Club Premises Certificates, and Licensing Register Regulations, made under the Licensing Act 2003.
- 1.2 The Council's Constitution shall regulate the conduct of and debate at meetings.
- 1.3 In the case of hearings under the Licensing Act 2003, the Committee shall only consider those matters relevant to the licensing objectives as set out in the Licensing Act 2003 and the statement of licensing policy adopted by the Council.

2. Declarations of Interest

- 2.1 Members of the Committee are subject to the Council's Code of Conduct.

3. Participation in the Hearing

- 3.1 Debate shall be restricted to members of the Licensing Committee. Where a local ward member, not being a member of the Committee, wishes to participate in the hearing, they may do so only with the permission of the Chairman and their participation shall be subject to the same rules as are applied to any other witnesses to the application.
- 3.2 In hearings other than those under the Licensing Act 2003, where a ward member is a member of the Committee, and wishes to object to the application, the member shall give 14 days' notice of their intention, and shall play no part in the decision-making process of the Committee. In hearings under the Licensing Act 2003, those named as responsible authorities and interested parties in the Act may only make representations within the time limits set out in the relevant statutory provisions.
- 3.3 All persons participating in the hearing shall be made aware of the limitations or scope of statements that will be acceptable and, in particular, that statements should be factual or a fair statement on a matter of public interest.
- 3.4 In the case of any hearing pursuant to the summary review procedure under the Violent Crime Reduction Act 2006, the membership of any Subcommittee adjudicating on such a review shall comprise any three members drawn from the Licensing Committee subject to the proviso that no member should serve more than one hearing.

4. Attendance of the Public

- 4.1 The Council's Constitution and relevant statutory provisions relating to the admission or exclusion of the public shall apply to all meetings of the Licensing Committee.

5. Natural Justice

- 5.1 There are two elements to natural justice:

(a) Fairness

- (i) All persons affected by the decision or in the case of matters associated with the Licensing Act 2003, those named as responsible authorities and interested parties in the Act, will be allowed a hearing before a decision is made.
- (ii) Only objectors who can show clearly that they are affected by a decision shall be afforded the right to be heard or, in the case of hearings under the Licensing Act 2003, only those named in the Act as responsible authorities or interested parties.
- (iii) All information shall be made available, where possible in advance, to the applicant and the Committee.
- (iv) All members of the Committee shall be present throughout the hearing of a particular application. Where a member arrives late or leaves during a hearing of a particular application, that member shall play no part in the decision-making process. Where an application is adjourned it shall be continued by the same members only, and no others.
- (v) The Committee shall have discretion in respect of 'late' objections. Such objections shall be clearly marked on the agenda as such and the Committee shall decide on their acceptability. The applicant shall be advised of any late objections. In the case of representations made in relation to the Licensing Act 2003 applications, these shall only be accepted in accordance with the relevant statutory provisions.

(b) Prevention of Bias

- (i) The rules on the declarations of interest shall be firmly applied.
- (ii) If the Committee moves into private session to consider its decision, it shall be accompanied only by its advising officers, none of whom shall have taken a substantive part in the hearing, and shall play no substantive part in the decision-making process.

6. General Procedures for Hearings

- 6.1 The following procedural requirements shall be followed at all times:

- (a) There shall be no recommendation from officers on the agenda;
- (b) The Committee shall be supplied with copies of all relevant documentation and the process and order of procedure shall be as follows:

- (i) The Chairman will open the meeting and introduce persons as appropriate asking applicants and representatives to identify themselves.
- (ii) The Chairman will outline the procedure to be followed.
- (iii) The Lead Officer will outline the matter in hand.
- (iv) The applicant or representative will present his/her case, with or without witnesses, and be questioned by members or any objectors/persons making representations present.
- (v) Any objectors/persons making representations may then present their objections/representation, with or without witnesses, and be questioned by members or the applicant/s or their representative.
- (vi) The objectors/persons making representations may make a final statement (without introducing new issues).
- (vii) Finally, the applicant has the right to make a final statement (without introducing new issues).
- (viii) All evidence/disclosures are to be made in the presence of all persons, unless someone voluntarily excuses themselves from the proceedings.
- (ix) Committee members shall restrict themselves to questions and not discussion or comment.
- (x) The applicant, objectors/persons making representations shall be allowed to ask officers questions of a technical/factual nature at any time during the proceedings.
- (xi) An adjournment should be granted where to do otherwise would deny a fair hearing.
- (xii) The Committee may resolve to decide upon the application in private session, however, if it becomes necessary to recall anyone for additional information, everyone shall be invited to return to the Hearing.
- (xiii) The decision shall be given in the presence of all parties that wish to be present and confirmed in writing as soon as possible thereafter. If legal advice is given to members this advice will be repeated in summary form.

Report to the Licensing Committee

Date of meeting: 12 December 2018

Subject: Application to vary an existing premises Licence for The Merry Fiddlers, 4 Fiddlers Hamlet, Epping, Essex, CM16 7PY



**Epping Forest
District Council**

Responsible Officer: Debbie Houghton (Licensing Officer) 01992 564721

Democratic Services: R. Perrin (01992 564532)

Recommendations/Decisions Required:

To determine the application for a variation of an existing Premises Licence under the Licensing Act 2003

Report:

Application

1. An application has been made by Punch Partnerships (PTL) Ltd, the Premises Licence Holder for a variation to the premises licence for the above premises. The authority received the application on 29th October 2018. The application sets out the varied licensing activities applied for and times requested. A copy of the present licence for the premises, detailed plans and the application for variation

2. The applicant is requesting to extend the opening times for non licensable activities to enable the premises to have flexibility to open earlier to provide the sale of tea/coffee and breakfasts. The applicant is also amending the plan to allow the outside area to be covered for licensable activities. See plan attached to the report.

3. Monday to Saturday 06.00 – 00.30 Sunday 06.00 – 23.00

Licensing Act 2003

4. When considering an application for a licence the licensing authority must have regard to the promotion of the licensing objectives.

These are—

- (a) the prevention of crime and disorder;
- (b) public safety;
- (c) the prevention of public nuisance; and
- (d) the protection of children from harm.

5. It must also have regard to its Statement of Licensing Policy and any guidance issued by the Secretary of State.

Consultation

6. The Responsible Authorities have received a copy of the application, it was properly advertised at the premises and in a local newspaper, a copy of the newspaper advert and the Public notice are attached to the report.

7. The authority has received 1 representation from a local councillor.

8. The representation relates to the Prevention of Public Nuisance.

- There has been a response from Essex Police to amend the existing operating schedule to include CCTV and an age verification policy such as Challenge 25. This has been agreed with the applicant, see emails attached to the report.
- There has also been a response from Epping Town Council requesting due consideration be given to residents for larger events, see email attached to this report.
- Public Health responded but made no representations, see email attached to this report.

Guidance Issued by the Secretary of State

9. The Licensing Act 2003 provides that the licensing authority must 'have regard to' guidance issued by the Secretary of State under section 182.

10. Sections 2.1-2.6 and 2.15-2.21 of the Guidance are relevant to this application.

Options

11. In determining this application the Sub-Committee may take any of the following steps as it considers necessary for the promotion of the licensing objectives, namely:

- to modify the conditions of the licence; or
- to reject the whole or part of the application.

For the purposes of the Licensing Act 2003 the conditions of the licence are modified if any of them are altered or omitted or a new condition added.

Determination

The Sub-committee is asked to determine the application having regard to

- (a) the content of this report and representations
- (b) any additional information obtained from the hearing
- (c) the Council's statement of licensing policy
- (d) Guidance issued by the Secretary of State, and
- (e) the steps appropriate to promote the licensing objectives.

Appeal

If any party is aggrieved with the decision they can appeal to Magistrates court. The appeal period is 21 days from notification of the decision.

Background Papers Used In Preparing This Report:

- The Licensing Act 2003
<http://www.legislation.gov.uk/ukpga/2003/17/contents?view=plain>
- The Secretary of State's Guidance issued under Section 182 Licensing Act 2003
<http://www.homeoffice.gov.uk/publications/alcohol-drugs/alcohol/guidance-section-182-licensing?view=Binary>
- Epping Forest District Council's statement of licensing policy.
<http://www.eppingforestdc.gov.uk>

Attached documents

- A copy of the variation application
- A copy of the existing premises licence.
- Detailed Plans
- Copy of the notice

- Newspaper advert
- Representation from local councillor
- Agreed conditions to the operating schedule from Essex Police.
- Copy of email from Epping Town Council
- Copy of email from Public Health

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WK/201883117

Application ref: epping-forest-704933
Licence: Application to vary a premises licence
Applicant email: nikki.rennie@flintbishop.co.uk
Submitted on: 29/10/2018 15:08
Total fee: Variable
Payment status: Paid
Capita ref: 047764
Amount paid: £190.00

Application

Download the application form and any supporting documents

application form

Supporting documents (2)

Copy of premises licence

Premises plan

Authority ReferenceReference:

Tacit consent does not apply

Process by: 08/01/2019

Status: Collected on
29/10/2018Expires: Expires in 7 days on
05-11-2018**Recent History**Notification to
nikki.rennie@flintbishop.co.uk;
Sent on 29/10/2018 15:14Notification to
licensing@eppingforestdc.gov.uk;
Sent on 29/10/2018 15:14Notification to :
Failed on 29/10/2018 15:14Notification to :
Failed on 29/10/2018 15:14Payment Successful :
at 29/10/2018 15:09Marked as started processing:
on 29/10/2018 17:01 by
hibrahim@eppingforestdc.gov.ukMarked as collected:
on 29/10/2018 17:01 by
hibrahim@eppingforestdc.gov.uk

Application to vary a premises licence under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form.
If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/WE Punch Partnerships (PTL) Limited

(Insert name(s) of applicant)

Being the premises licence holder, apply to vary a premises licence under S34 of the Licensing Act 2003 for the premises described in Part 1 below.

Premises Licence Number

LN/210002290

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description

Merry Fiddlers
4 Fiddlers Hamlet

Post Town Epping

Postcode CM16 7PY

Telephone number at premises

Non-domestic rateable value of premises

£24,250.00

Part 2 - Applicant Details

Daytime contact telephone number

E-mail address (optional)

Current postal address if different from premises address

Elsley Court
20-22 Great Titchfield Street

Post Town London

Postcode

W1W 8BE

Part 3 - Variation

Do you want the proposed variation to have effect as soon as possible? ☒ Yes ☐ No

If not do you want the variation to take effect from

Day		Month		Year		
1	1	1	1	1	1	1

Do you want the proposed variation to have effect in relation to the introduction of the late night levy? (Please see guidance note 1) ☐ Yes ☒ No

Please describe briefly the nature of the proposed variation (please read guidance note 1)
Application is made to amend the licensing plan in accordance with the plan attached to this application.

Application is also made to amend the opening hours of the premises to enable the premises to have the flexibility to open earlier to provide non-licensable activities e.g. sale of tea/coffee/breakfast.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

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Part 4 Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful

Provision of regulated entertainment

Please tick yes

- | | |
|--|--------------------------|
| a) plays (if ticking yes, fill in box A) | <input type="checkbox"/> |
| b) films (if ticking yes, fill in box B) | <input type="checkbox"/> |
| c) indoor sporting events (if ticking yes, fill in box C) | <input type="checkbox"/> |
| d) boxing or wrestling entertainment (if ticking yes, fill in box D) | <input type="checkbox"/> |
| e) live music (if ticking yes, fill in box E) | <input type="checkbox"/> |
| f) recorded music (if ticking yes, fill in box F) | <input type="checkbox"/> |
| g) performances of dance (if ticking yes, fill in box G) | <input type="checkbox"/> |
| h) anything of a similar description to that falling within (e), (f) or (g)
(if ticking yes, fill in box H) | <input type="checkbox"/> |

<u>Provision of late night refreshment</u> (if ticking yes, fill in box I)	<input type="checkbox"/>
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<u>Supply of alcohol</u> (if ticking yes, fill in box J)	<input type="checkbox"/>
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In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 8)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 5)		
Mon					
Tue					
			State any seasonal variations for performing plays (please read guidance note 6)		
Wed					
Thur					
			Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 7)		
Fri					
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 8)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Day	Start	Finish		Both	<input type="checkbox"/>
Mon			Please give further details here (please read guidance note 5)		
Tue					
Wed			State any seasonal variations for the exhibition of films (please read guidance note 6)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 7)		
Sat					
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 8)			<u>Please give further details</u> (please read guidance note 5)
Day	Start	Finish	
Mon			
Tue			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 6)
Wed			
Thur			
Fri			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 7)
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 8)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Day	Start	Finish		Both	<input type="checkbox"/>
Mon			<u>Please give further details here</u> (please read guidance note 5)		
Tue					
Wed			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 6)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 8)			<u>Will the performance of live music take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Day	Start	Finish		Both	<input type="checkbox"/>
Mon			<u>Please give further details here</u> (please read guidance note 5)		
Tue					
Wed			<u>State any seasonal variations for the performance of live music</u> (please read guidance note 6)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Sat					
Sun					

F

Recorded music Standard days and timings (please read guidance note 8)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 5)		
Mon					
Tue					
			<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 6)		
Wed					
Thur					
			<u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Fri					
Sat					
Sun					

Performances of dance Standard days and timings (please read guidance note 8)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 5)		
Mon					
Tue					
			<u>State any seasonal variations for the performance of dance</u> (please read guidance note 6)		
Wed					
Thur					
			<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Fri					
Sat					
Sun					

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 8)			<u>Please give a description of the type of entertainment you will be providing</u>	
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick (please read guidance note 4)</u>	Indoors <input type="checkbox"/>
Mon				Outdoors <input type="checkbox"/>
				Both <input type="checkbox"/>
Tue			<u>Please give further details here (please read guidance note 5)</u>	
Wed				
Thur			<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 6)</u>	
Fri				
Sat			<u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list (please read guidance note 7)</u>	
Sun				

Late night refreshment Standard days and timings (please read guidance note 8)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 5)		
Mon					
Tue					
			<u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 6)		
Wed					
Thur					
			<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 7)		
Fri					
Sat					
Sun					

J

Supply of alcohol Standard days and timings (please read guidance note 8)			Will the supply of alcohol be for consumption (Please tick box) (please read guidance note 9)	On the premises	<input type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 6)		
Mon					
Tue					
Wed					
Thur					
Fri					
Sat					
Sun					

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 10) None
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L

Hours premises are open to the public Standard days and timings (please read guidance note 8)			<u>State any seasonal variations</u> (please read guidance note 6)
Day	Start	Finish	
Mon	06:00	00:30	
Tue	06:00	00:30	
Wed	06:00	00:30	
Thur	06:00	00:30	
Fri	06:00	00:30	<u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u> (please read guidance note 7)
Sat	06:00	00:30	
Sun	06:00	23:00	

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking

- I have enclosed the premises licence ☒
- I have enclosed the relevant part of the premises licence ☐

If you have not ticked one of these boxes please fill in reasons for not including the licence, or part of it, below

Reasons why I have failed to enclose the premises licence or relevant part of premises licence

M- Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation

a) General – all four licensing objectives (b,c,d,e) (please read guidance note 11)

This application may be amended during the application period to reflect any agreements that have been reached with the responsible authorities and other parties.

The premises have to date undertaken a number of wedding celebrations and similar events in a marquee located in the external area at the rear of the premises as indicated on the plan attached to this application.

The plan is to hold such events on a more regular basis, predominantly during the summer months. It is considered that the current licence conditions are sufficient to ensure that the licensing objectives are upheld and no additional steps have been identified as necessary to promote the licensing objectives save for the below condition. It is possible that the marquee may occasionally be sited elsewhere on the site as it is not a permanent structure but it should be noted that should the marquee be erected elsewhere on the site it will be further from those living in the vicinity. The premises have a large site and plenty of space for overflow car parking to take place.

b) The prevention of crime and disorder

c) Public safety

d) The prevention of public nuisance

After 23:00 customers will be asked to exit the premises through the rear entrance doors and customers wishing to smoke after this time will be directed to the smoking shelter at the rear of the premises.

e) The protection of children from harm

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee; or ☒
- I have not made or enclosed payment of the fee because this application has been made in relation to the introduction of the late night levy. ☒
- I have sent copies of this application and the plan to responsible authorities and others where applicable ☒
- I understand that I must now advertise my application ☒
- I have enclosed the premises licence or relevant part of it or explanation ☒
- I understand that if I do not comply with the above requirements my application will be rejected ☒

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT

Part 5 – Signatures (please read guidance note 12)

Signature of applicant (the current premises licence holder) or applicant's solicitor or other duly authorised agent (See guidance note 13). If signing on behalf of the applicant please state in what capacity.

Signature	[REDACTED]
Date	29.10.18
Capacity	[REDACTED]

Where the premises licence is jointly held, signature of 2nd applicant (the current premises licence holder) or 2nd applicant's solicitor or other authorised agent. (please read guidance note 14). If signing on behalf of the applicant, please state in what capacity.

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 13)

Karen Cochrane
 Flint Bishop LLP
 St. Michael's Court
 St. Michael's Lane
 Derby
 DE1 3HQ

Telephone number (if any)	01332 226148
---------------------------	--------------

If you would prefer us to correspond with you by e-mail your e-mail address (optional)

karen.cochrane@flintbishop.co.uk

Notes for Guidance

This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence, you should make a new premises licence application under section 17 of the Licensing Act 2003.

1. You do not have to pay a fee if the only purpose of the variation for which you are applying is to avoid becoming liable for the late night levy
2. Describe the premises. For example, the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a

place of consumption of these off-supplies of alcohol, you must include a description of where the place will be and its proximity to the premises.

3. In terms of specific regulated entertainments please note that:

- **Plays:** no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500.
- **Films:** no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- **Indoor sporting events:** no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- **Boxing or Wrestling Entertainment:** no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- **Live music:** no licence permission is required for:
 - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- **Recorded Music:** no licence permission is required for:
 - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant

premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

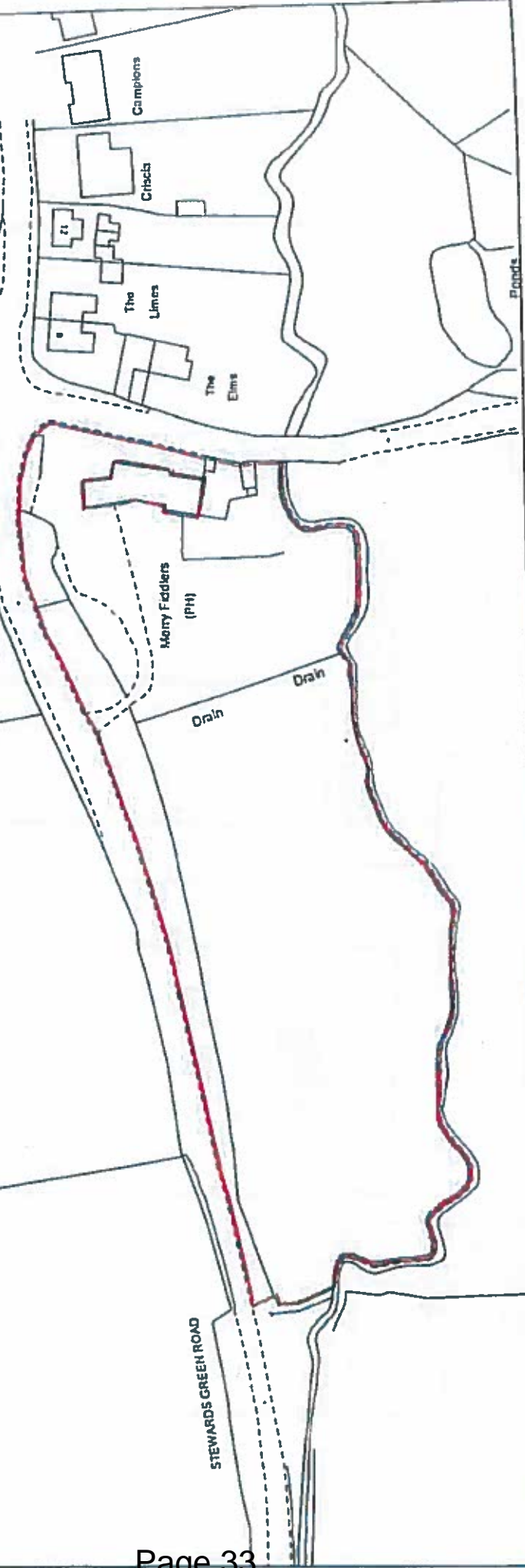
- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
 - Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.
4. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
 5. For example state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
 6. For example (but not exclusively), where the activity will occur on additional days during the summer months.
 7. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
 8. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
 9. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
 10. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
 11. Please list here steps you will take to promote all four licensing objectives together.
 12. The application form must be signed.
 13. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
 14. Where there is more than one applicant, each of the applicants or their respective agents must sign the application form.
 15. This is the address which we shall use to correspond with you about this application. to correspond with you about this application.



HM Land Registry Official copy of title plan

Title number EX652156
Ordnance Survey map reference TL4701SW
Scale 1:1250 enlarged from 1:2500
Administrative area Essex : Epping Forest

Crown Copyright. Reproduced by HM Land Registry. Reproduction in whole or in part is prohibited without the prior written permission of Ordnance Survey. Licence Number 100049315



*area within
which licensat
activities may
take place*





Announcements - Public Notices

PUBLIC NOTICE OF AN APPLICATION FOR A PREMISES LICENCE UNDER SECTION 17 OF THE LICENSING ACT 2003

Notice is hereby given that an application was made to Epping Forest District Council for a premises licence under the above Act on the 12th October 2018. Applicant: Shell UK Oil Products Limited. Address of premises: Shell Huisman, 24 - 36 High Street, Epping, Essex, CM16 4AE. Proposed licensable activities: Sale of Alcohol for Consumption off the Premises. Proposed days and hours of licensable activity: Every Day - Alcohol Sales 07.00 - 23.00 Hours. The postal address of the Licensing Authority where the register is kept and the application may be inspected is: Licensing Team, Neighbourhoods Directorate, Epping Forest District Council, Civic Offices, High Street, Epping, Essex CM16 4BZ. Any person wishing to make representations on this matter shall give notice, in writing, stating the nature and grounds for making such representations to The Licensing Officer at the above address within 28 days of the date of this notice by the 22 November 2018. Further information is available by visiting the web site www.eppingforestdc.gov.uk. It is an offence to make a false statement in or in connection with an application. Those who make a false statement may be liable on summary conviction to a fine of any amount. Lawless & Co - duly authorised agents

NOTICE OF APPLICATION FOR VARIATION OF A PREMISES LICENCE

Notice is hereby given that Punch Permaculture (UK) Limited intends to apply for a variation of a Premises Licence in respect of premises known as the Merry Paddocks 4 Paddocks, Henric, Cooperlands, Essex, Epping, CM16 7PP. The variation proposed is as follows: Application is made to amend the licensing plan in accordance with the plan attached to this application. Application is also made to amend the opening hours of the premises to enable the premises to have the flexibility to open earlier to provide non-licensable activities e.g. sale of non-licensable activities. A copy of the application can be inspected at the office of Epping Forest District Council Licensing Authority, Licensing Civic Offices, High Street Epping, Epping, CM16 4BZ. www.eppingforestdc.gov.uk during normal office hours. This application was lodged with Epping Forest District Council on 29/10/2018 and any representations must be made in writing to Epping Forest District Council at the above address by 24/11/2018. It is an offence under Section 159 of the Licensing Act 2003 to make a false statement in or in connection with this application. Those who make a false statement may be liable on summary conviction to a fine of any amount. Dated 29/10/2018. Paine Bishop LLP, St. Michael's Court, St. Michael's Lane, Chelmsford, Essex CM1 3HQ Solicitors for the Applicant.

PUBLIC NOTICE LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982

Street Trading Cessant
An application has been made by Aleksander Nika to Epping Forest District Council for a consent to sell hot & cold food at 414 Epping Road, CM16 on Monday, Tuesday, Wednesday, Thursday and Friday between 07:30-14:30 hours. Any representation regarding this application should be made by 16th November 2018 to The Licensing Section, Corporate Support Services, Epping Forest District Council, Civic Offices, 323 High Street, Epping, Essex CM16 4BZ.

SUZIE RAYPEN Deceased

Pursuant to the Trustee Act 1925 anyone having a claim against or an interest in the Estate of the deceased, late of 258 Elmwood Road, Walthamstow, London, E17 6PN, who died on 10/04/2017, must send written particulars to the address below by 02/01/2019, after which date the Estate will be distributed having regard only to claims and interests notified. Cavendish Legal Group, Cavendish Legal Group, 188-190 Hoe Street, Walthamstow, London, E17 4QH. Act: 177493.001/1r1

JOSEPHINE CONSTANCE DRAKE Deceased

Announcements - Public Notices



Epping Forest District Council

Planning applications affecting a Conservation Area or Setting of a listed building
EPF/2198/18 185-193 High Street (access over 205)
Epping CM16 4BL Conversion to 2 maisonettes with front and rear dormers EPF/2690/18 Cowicks East House Hatfield Heath Road Sheering CM21 9HX
Parking cartilage EPF/2748/18 9 Church Hill Epping CM16 4RA Extension & conversion to 3 apartments, detached dwelling. EPF/2218/18 The First Epping Road Roydon EN9 2DH Outline application for sub-division of plot and erection of two dwellings
Major Application or of wider concern
EPF/2708/18 High House Farm Stapleford Road Stapleford Abbots RM4 1EJ Twenty seven dwellings.
Works to Listed Buildings
EPF/2656/18 151-153 High Street Ongar CM5 9JD Convert and extend into one bedroom dwelling
Any representations must be sent to the Director of Planning Services by: 16/11/2018
Comment online at www.eppingforestdc.gov.uk/Plan

MAKE A WILL TODAY, MAKE IT EASIER FOR YOUR LOVED ONES TOMORROW

It's easy to make a will - and having one in place will save your family unnecessary distress at an already difficult time. With a properly drafted will you can be sure that your wishes are respected precisely which is particularly important if you have children or other relatives who depend on you financially.

We can also advise on inheritance tax planning so call or email us today to speak to our friendly team - or check our website for more information

ough greener

Cllr John Howard told of the advance in the pipeline on cycling and encouraging walking and using public transport. He also encouraged people to get electric cars, which will not need a parking permit.

The question of the increasing number of dropped kerbs and concreting over of front and back gardens was raised. Gill James called on the council to stop dropped kerbs and incentivise people to keep their front gardens. Others challenged the council to follow neighbouring Newham council and ban dropped kerbs altogether.

Labour MP John Cryer called for a cheaper, more accessible railway. He also lamented the failure of the Civil Aviation Authority to even acknowledge they had received a petition from local residents complaining about the redirection of flights over Leytonstone and Wanstead. He pledged to continue this fight against air and noise pollution in the area.

The environmental charter received substantial backing from the meeting and will now move to wider participation, with the organisers keen to engage with local businesses, schools, the council and others as to how we can all come together for the common good of the planet.

Paul Donovan is a Redbridge councillor for Wanstead village and blogger.
See paulldonovan.blogspot.com

We are looking for the



as voted by you, our readers.

At some point in our life's most of us have indulged in a little pampering, whether it was for nails, hair or a relaxing massage. We are now asking you the readers to nominate your favourite Hair or Beauty Salon.

Thursday 15 & 22 November we will print the nominated Hair & Beauty Salons along with a vote form. Then it's down to you to vote for your favourite, whoever has the most votes will win!

Beauty Salon I would like to nominate

Please send your nomination form to: Epping Forest Guardian OTY Nomination, Unit 1 Brunel Court, Brunel Way, Severalls Industrial Estate, Colchester CO4 9XP

All nominations must be received by

PREMISES LICENCE

Part A



Premises licence number:

LN/210002290

Part 1 – Premises details:

Postal address of premises, or if none, ordnance survey map reference or description:

Merry Fiddlers Public House,
Fiddlers Hamlet,
Coopersale Street,
Epping, Essex, CM16 7PY

Post Town: Epping

Post code: CM16 7PY

Telephone number: 01992 572142

Where the licence is time limited the dates: N/A

Licensable activities authorised by the licence:

Live Music
Recorded Music
Alcohol Sales

The times the licence authorises the carrying out of licensable activities:

Live Music & Sale of Alcohol

Sunday 12.00-22.30

Monday – Saturday 11.00-00.00

Recorded Music

Sunday 12.00-23.00

Monday – Saturday 11.00-00.30

Non Standard Timings

An additional hour and a half every Christmas Eve when falling on a Sunday

An additional hour and a half every Boxing Day when falling on a Sunday

The opening hours of the premises:

Sunday 12.00-23.00

Monday – Saturday 11.00-00.30

Non Standard Timings

An additional hour and a half every Christmas Eve when falling on a Sunday

An additional hour and a half every Boxing Day when falling on a Sunday

Where the licence authorises supplies of alcohol whether these are on and / or off supplies:

On and Off

Name, (registered) address, telephone number and e-mail (where relevant) of holder of premises licence:

Punch Partnerships Limited, Elsey Court, 20-22 Great Titchfield Street, London W1W 8BE

Registered number of holder, for example company number, charity number (where applicable):

Company 03512363

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol:

Thomas James, [REDACTED]

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol:

[REDACTED]

Mandatory Conditions

All Premises Licence authorising supply of alcohol

The licence is granted subject to the Mandatory conditions for sale of alcohol as set out in the Licensing Act 2003 as amended by the Licensing Act 2003 (Mandatory Licensing Conditions) Order 2010 and Order 2014.

1. No supply of alcohol may be made under the Premises Licence –
 - (a) At a time when there is no Designated Premises Supervisor in respect of the Premises Licence; or
 - (b) At a time when the Designated Premises Supervisor does not hold a Personal Licence or his Personal Licence is suspended.
2. Every supply of alcohol under the Premises Licence must be made, or authorised by a person who holds a Personal Licence.
3. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
 - (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises.
 - a) games or other activities which require or encourage, or are designed to require or encourage, individuals to –
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;

- d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.
 - e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
- 4. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
- 5.
 - (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
 - (2) The designated premises supervisor in relation to the premises licences must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
 - (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either:-
 - (a) a holographic mark or
 - (b) an ultraviolet feature.
- 6. The responsible person shall ensure that –
 - (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures –
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml; and
 - (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
 - (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.
- (iii)

Minimum Drinks Pricing

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
2. For the purposes of the condition set out in paragraph 1 –
 - (a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979
 - (b) "permitted price" is the price found by applying the formula –
$$P = D + (D \times V)$$
Where –
 - (i) P is the permitted price
 - (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
 - (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
 - (c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence –
 - (i) The holder of the premises licence
 - (ii) The designated premises supervisor (if any) in respect of such a licence, or
 - (iii) The personal licence holder who makes or authorises a supply of alcohol under such a licence;
 - (d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
 - (e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.
3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from the paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

If the Premises Licence allows Exhibition of Films

1. Where a premises licence authorises the exhibition of films, the licence must include a condition requiring the admission of children to the exhibition of any film to be restricted in accordance with this section.

2. Where the film classification body is specified in the licence, unless subsection (3)(b) applies, admission of children must be restricted in accordance with any recommendation by that body.

3. Where

(a) The film classification body is not specified in the licence, or

(b) The relevant licensing authority has notified the holder of the licence that this subsection applies to the film in question,

admission of children must be restricted in accordance with any recommendation made by that licensing authority.

4. In this section "children" means any person aged under 18; and "film classification body" means the person or persons designated as the authority under Section 4 of the Video Recordings Act 1984(c39) (authority to determine suitability of video works for classification).

**If the Premises Licence has conditions in respect of Door Supervision
except theatres, cinemas, bingo halls and casinos**

1. Where a premises licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity, each such individual must:

- (a) be authorised to carry out that activity by a licence granted under the Private Security Industry Act 2001; or
- (b) be entitled to carry out that activity by virtue of section 4 of the Act.

2. But nothing in subsection (1) requires such a condition to be imposed:

- (a) in respect of premises within paragraph 8(3)(a) of Schedule 2 to the Private Security Industry Act 2001 (c12) (premises with premises licences authorising plays or films); or
- (b) in respect of premises in relation to:
 - (i) any occasion mentioned in paragraph 8(3)(b) or (c) of that Schedule (premises being used exclusively by club with club premises certificate, under a temporary event notice authorising plays or films or under a gaming licence), or
 - (ii) any occasion within paragraph 8(3)(d) of that Schedule (occasions prescribed by regulations under that Act).

3. For the purposes of this section:

- (a) "security activity" means an activity to which paragraph 2(1)(a) of that Schedule applies, and, which is licensable conduct for the purposes of that Act, (see Section 3(2) of that Act) and
- (b) paragraph 8(5) of that Schedule (interpretation of references to an occasion) applies as it applies in relation to paragraph 8 of that schedule.

Annex 2 – Conditions consistent with the Operating Schedule:

The Prevention of Crime and Disorder.

- External lighting at the premises is to be regularly maintained to ensure it is in working order

Public Safety

- All fire safety equipment is to be regularly checked and maintained as per manufacturer's recommendations.

Prevention of Public nuisance

- No additional steps have been identified.

The Protection of children from harm

- No unaccompanied children are allowed on the premises.

Annexe 3 – Conditions attached after a hearing by the licensing authority:

Public Safety

- Improved signage is to be put up to encourage patrons to use the car park.

The Prevention of Public Nuisance

- No patrons to be admitted after 23.00

Annexe 4 – Plans:

Plans held at Epping Forest District Council

PREMISES LICENCE SUMMARY

Part B



Premises licence number:

LN/210002290

Premises details:

Postal address of premises, or if none, ordnance survey map reference or description:

Merry Fiddlers Public House,
Fiddlers Hamlet,
Coopersale Street,
Epping,
Essex, CM16 7PY

Post Town:
Epping

Post code:
CM16 7PY

Telephone number: 01992 572142

Where the licence is time limited the dates: N/A

Licensable activities authorised by the licence:

Live Music
Recorded Music
Alcohol Sales

The times the licence authorises the carrying out of licensable activities:

Live Music & Sale of Alcohol

Sunday 12.00-22.30
Monday – Saturday 11.00-00.00

Recorded Music

Sunday 12.00-23.00
Monday – Saturday 11.00-00.30

Non Standard Timings

An additional hour and a half every Christmas Eve when falling on a Sunday
An additional hour and a half every Boxing Day when falling on a Sunday

The opening hours of the premises:

Sunday 12.00-23.00

Monday – Saturday 11.00-00.30

Non Standard Timings

An additional hour and a half every Christmas Eve when falling on a Sunday

An additional hour and a half every Boxing Day when falling on a Sunday

Where the licence authorises supplies of alcohol whether these are on and / or off supplies:

On and Off.



Neighbourhoods

Name, (registered) address, of holder of premises licence:

Punch Partnerships (PTL) Limited, Elsey Court, 20-22 Great Titchfield Street, London, W1W 8BE

Registered number of holder, for example company number, charity number (where applicable):

Company 03512363

Name of designated premises supervisor where the premises licence authorises the supply of alcohol:

Thomas James

State whether access to the premises by children is restricted or prohibited: Restricted

Dated: 7th October 2005



Assistant Director of Environment & Neighbourhoods

Neighbourhoods Directorate
Epping Forest District Council
Civic Offices
323 High Street
Epping
Essex
CM16 4BZ

For the attention of Miss Debbie Houghton/Licensing Officer

21st November 2018

Dear Miss Houghton,

**Application to vary premises licence –Punch Partnerships (PTL) Limited – Application
Reference: 704933**

I write with reference to the above application.

I am a councillor for Hemnall Ward in Epping.

I have been approached by certain residents of Fiddlers Hamlet, in which the Merry Fiddlers public house (the subject of this application) is situated. The residents wish to remain anonymous and would like me to represent them as their ward councillor.

Against the background of this application, residents of Fiddlers Hamlet have been subjected to a large amount of noise emanating from activities, both in the public house and outside in its grounds. This has included amplified music (including karaoke) and outdoor events in the grounds of the public house. There has also been increased traffic movement at unsocial hours associated with these activities.

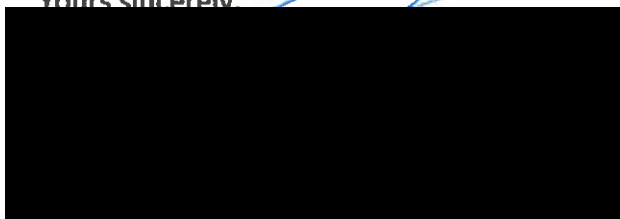
The residents appreciate that this is a public house and is a business which is operating in difficult market conditions for licenced premise located in rural locations. However, the residents can expect that these activities are limited by way of noise, so they are not unduly disturbed. This is not currently the case.

With regard to the current licence variation, the residents are concerned that the increase in opening hours and the applicant's stated aim to hold an increased number of events (including wedding and similar events) will entail a considerable increase in the already unacceptable amount of noise and disturbance.

It is for the above reasons and in the absence of any mitigating steps being presented by the applicant, I wish to object to this application on the basis of the prevention of public nuisance.

Please acknowledge receipt of this written notification.

Yours sincerely

A large black rectangular redaction box covering the signature area.

Councillor Nigel Avey

Debbie Houghton

From: Licensing Epping and Brentwood
<licensing.epping.and.brentwood@essex.pnn.police.uk>
Sent: 15 November 2018 13:44
To: karen.cochrane@flintbishop.co.uk
Cc: Licensing
Subject: Merry Fiddlers - Premises Variation
Attachments: ATT00001.txt

Good Afternoon Karen, I trust you are well.

I am just looking at this variation application and would like to drag this licence into the 21st Century as the operating schedule is somewhat lacking. As such I would most certainly like to see something regarding CCTV and an Age Verification Policy such as Challenge 25 being added to the licence.

With that in mind I have taken the below from the Essex Police pool of conditions for recommendation with a view to agreeing with you and your client.

Prevention of Crime & Disorder - CCTV

The premises shall have installed and maintain a closed circuit television surveillance (CCTV) system which at all times complies with the below requirements:

- i. CCTV will be provided in the form a recordable system, capable of providing pictures of evidential quality in all lighting conditions particularly facial recognition;
- ii. CCTV cameras shall cover all entrances and exits and the areas where alcohol sales take place;
- iii. Equipment must be maintained in good working order, be correctly time and date stamped, recordings must be kept in good working order and kept for a minimum period of 31 days;
- iv. Upon the reasonable request of the police or licensing authority staff, within 48 hours viewable copies of recordings will be provided.

Signs must be displayed at all entrances and exits advising customers that CCTV is operating at the premises and shall be a minimum size of 200 x 148 mm and clearly legible at all times when the premises conducts licensable activities

Protection of Children from Harm – Age Verification Policy

A Challenge 25 scheme shall be operated, whereby any person who appears to be under the age of 25 years of age is required to produce on request an item which meets the mandatory age verification requirement and is either a:

- Proof of age card bearing the PASS Hologram;
- Photocard driving licence;
- Passport; or
- Ministry of Defence Identity Card.

The premises shall clearly display signs at the each point of sale and in areas where alcohol is displayed advising customers that a 'Challenge 25' policy is in force. At the point of sale, such signs shall be a minimum size of 200mm x 148mm.

I look forward to hearing from you either way.

Peter

Peter Jones (7706) MIOL, MBII
Essex Police Licensing Officer
Epping Forest | Brentwood | Harlow

[REDACTED]

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Debbie Houghton

From: Karen Cochrane <karen.cochrane@flintbishop.co.uk>
Sent: 23 November 2018 14:10
To: Licensing Epping and Brentwood
Cc: Licensing
Subject: FW: Merry Fiddlers - Premises Variation

Dear Peter,

I have now spoken to Tom who advises that his CCTV previously only recorded for a week, but that today the system is being updated to record for 4 weeks. Accordingly he is more than happy to agree to his application being amended to incorporate the conditions detailed in your email of the 15th November detailed below.

Should I be able to assist further, please don't hesitate to contact me.

Have a good weekend.

Kind regards,

Karen

Karen Cochrane
Solicitor
Licensing

DD 01332 226 148
F 01332 207 601
DX 729320 DERBY 24

Flint Bishop LLP St. Michael's Court, St. Michael's Lane, Derby, DE1 3HQ

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Bishop**
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From: Karen Cochrane
Sent: 20 November 2018 10:44
To: 'Licensing Epping and Brentwood'
Subject: RE: Merry Fiddlers - Premises Variation

Dear Peter,

Further to your email I have spoken with Tom at the premises who advises that he already operates Challenge 25 and so is more than happy for the age verification condition detailed in your email to be added to the licence.

He also advises that the premises have CCTV which has been operated for some time. He is just checking whether the current system records for 31 days, but I anticipate that he should be able to ensure that it does. On the basis that he may need a bit of time to ensure the system records for sufficient days he would again be agreeable for the CCTV condition to be added.

He also mentioned that there is a number plate recognition camera in his car park which has been of assistance to the police recently and whilst I wouldn't wish for this to be added as a condition, I thought you'd be interested to know.

As soon as I hear how long his CCTV system currently records for I will let you know.

Kind regards,

Karen

Karen Cochrane
Solicitor
Licensing

DD 01332 226 148
F 01332 207 601
DX 729320 DERBY 24

Flint Bishop LLP St. Michael's Court, St. Michael's Lane, Derby, DE1 3HQ

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Please consider the environment before printing this e-mail.

From: Licensing Epping and Brentwood [<mailto:licensing.epping.and.brentwood@essex.pnn.police.uk>]

Sent: 15 November 2018 13:44

To: Karen Cochrane

Cc: EFDC Licensing

Subject: Merry Fiddlers - Premises Variation

Good Afternoon Karen, I trust you are well.

I am just looking at this variation application and would like to drag this licence into the 21st Century as the operating schedule is somewhat lacking. As such I would most certainly like to see something regarding CCTV and an Age Verification Policy such as Challenge 25 being added to the licence.

Debbie Houghton

From: Geraldine Vallis <gvallis@eppingtowncouncil.gov.uk>
Sent: 14 November 2018 13:54
To: Debbie Houghton
Subject: FW: Variation The Merry Fiddlers
Attachments: Full Variation Merry Fiddlers.pdf

Hi Debbie

Epping Town Council have no objection to the breakfast serving.

Epping Town Council would request due consideration is given to residents for larger events.

Kind Regards

Geraldine

Geraldine Vallis
Planning & Events Officer
Epping Town Council
Epping Hall | St Johns Road | Epping | CM16 5JU | Tel: 01992 579444
www.eppingtowncouncil.gov.uk
Follow us on twitter: @eppingtown
[REDACTED]

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From: Debbie Houghton <dhoughton@eppingforestdc.gov.uk>
Sent: 30 October 2018 10:33
To: The Home Office <Alcohol@homeoffice.gsi.gov.uk>; 'enquiries@environment-agency.gov.uk' <enquiries@environment-agency.gov.uk>; Child Protection <licenseapplications@essex.gov.uk>; Richard Gardiner <RGardiner@eppingforestdc.gov.uk>; Environment Agency <jenny.sampson@environment-agency.gov.uk>; Essex Police <licensing.applications@essex.pnn.police.uk>; Fire and Rescue <southwestgroupsdp@essex-fire.gov.uk>; Health and Safety (Richard.Young@hse.gov.uk) <Richard.Young@hse.gov.uk>; Licensing Administration (Jackie.renn@essex.gov.uk) <Jackie.renn@essex.gov.uk>; David Baker <DBaker@eppingforestdc.gov.uk>; Brian Stalabrass <BStalabrass@eppingforestdc.gov.uk>; The Home Office <Alcohol@homeoffice.gsi.gov.uk>; TradingStandards@Essex.gov.uk

Cc: [REDACTED] Info

Subject: Variation The Merry Fiddlers

Good morning,

Please find attached a copy of the above application that came in online yesterday, it is for a full variation of the plans of the premises to include the outside area, and the times of opening from 06.00 in the morning Monday to Sunday so that they can operate non licensable activities for the sale of tea/coffee/breakfast.

The Consultation period is from today 30th October 2018 until 27th November 2018, if you have any comments or representations to make please can this be done within the consultation timescale,

Regards
Debbie

Miss Debbie Houghton
Licensing Officer
Neighbourhoods Directorate
Tel: 01992 564336
E-mail: dhoughton@eppingforestdc.gov.uk



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Epping Forest District Council
Postmaster@Eppingforestdc.gov.uk

Debbie Houghton

From: Brian Stalabrass
Sent: 30 October 2018 14:29
To: Debbie Houghton
Subject: RE: Variation The Merry Fiddlers


Hi Debbie,

From the details on the application form we have no representations to make with regard to this application on the grounds of Public Safety.

Regards

Brian Stalabrass, EHO
Public Health Manager


e-mail bstalabrass@eppingforestdc.gov.uk

From: Debbie Houghton
Sent: 30 October 2018 10:33
To: The Home Office; 'enquiries@environment-agency.gov.uk'; Child Protection; Richard Gardiner; Environment Agency; Essex Police; Fire and Rescue ; Health and Safety (Richard.Young@hse.gov.uk); Licensing Administration (Jackie.renn@essex.gov.uk); David Baker; Brian Stalabrass; The Home Office; Trading.Standards@Essex.gov.uk
Cc: 
'info@eppingtowncouncil.gov.uk'
Subject: Variation The Merry Fiddlers

Good morning,

Please find attached a copy of the above application that came in online yesterday, it is for a full variation of the plans of the premises to include the outside area, and the times of opening from 06.00 in the morning Monday to Sunday so that they can operate non licensable activities for the sale of tea/coffee/breakfast.

The Consultation period is from today 30th October 2018 until 27th November 2018, if you have any comments or representations to make please can this be done within the consultation timescale,

Regards
Debbie

Miss Debbie Houghton
Licensing Officer
Neighbourhoods Directorate
Tel: 01992 564336
E-mail: dhoughton@eppingforestdc.gov.uk

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Report to the Licensing Sub Committee

Date of meeting: 12 December 2018



**Epping Forest
District Council**

Subject: New Premises Licence application for Shell Half Moon, 24 – 36 High Street, Epping, Essex, CM16 4AE

**Responsible Officer: Debbie Houghton, Licensing Officer
Democratic Services: R. Perrin**

Decisions Required:

To determine the application for a new Premises Licence under the Licensing Act 2003

Report:

Application

1. An application has been made by Shell UK Oil Products Ltd, for a new premises licence at 24 – 36 High Street, Epping, Essex, CM16 4AE.

2. The application is for the following licensing activities,

The Supply of Alcohol - Monday to Sunday 07.00 – 23.00pm

Opening times of the Premises - Monday to Sunday 07.00 – 23.00pm

3. The application was received on the 25th October 2018. The Operating Schedule sets out conditions which will be attached to the licence if this application is granted.

4. When considering an application for a licence the licensing authority must have regard to steps that are appropriate to promote of the licensing objectives. These are;

- (a) the prevention of crime and disorder;
- (b) public safety;
- (c) the prevention of public nuisance; and
- (d) the protection of children from harm.

5. It must also have regard to its Statement of Licensing Policy and any guidance issued by the Secretary of State.

Consultation

6. The Responsible Authorities have all received a copy of the application, it was also advertised at the premises and in a local newspaper. The blue notice and the newspaper advert are attached to the report.

7. All residences and businesses within 150 meters radius of the premises were individually consulted.

8. The authority has received a representation from Essex Police and 3 representations from residents, see emails and copies of letters attached.

9. There was also a response from Health and Safety with no representation to make, copy of which is attached.

10. The Representation from Essex Police relates to the validity and lawful status of the application. Essex Police suggest the premise is an “excluded premises” as defined under section 176 of the Licensing Act 2003.

Section 176 of the Licensing Act 2003 prohibits the sale or supply of alcohol at motorway service areas and from premises which are used primarily as a garage, or are part of the premises used primarily as a garage. Premises are used primarily as a garage if they are used for one or more of the following:

- The retailing of petrol
- The retailing of Derv
- The sale of motor vehicles
- The maintenance of motor vehicles.

11. Section 176 of the Licensing Act 2003 – Prohibition of Alcohol sales at service areas and garages, states that;

(1) No premises licence, club premises certificate or temporary event notice has effect to authorize the sale by retail or supply of alcohol on or from excluded premises.

(2) In this section “excluded premises” means –

(a) Premises situated on land acquired or appropriated by a special road authority, and for the time being used, for the [provision of facilities to be used in connection with the use of a special road provided for the use of traffic of class 1 (with or without other classes); or

(b) Premises used primarily as a garage or which form part of premises which are primarily so used.

12. Essex Police and Epping Forest District Council have asked for a “footfall” analysis for the sales of petrol ratio to other commodities from the solicitors representing the applicant, this has been submitted and is attached to this report.

13. The Objections relate to the Prevention of Crime and Disorder, Prevention of Public Nuisance, and Public Safety and The Protection of Children from Harm.

Guidance Issued by the Secretary of State

14. The Licensing Act 2003 provides that the licensing authority must ‘have regard to’ guidance issued by the Secretary of State under section 182.

15. Sections 2.15 to 2.21 of the Guidance are relevant to this application

Options

16. In determining this application the Sub-Committee may take any of the following steps as it considers necessary for the promotion of the licensing objectives, namely:

(a) to grant the licence as applied for subject to;

- the conditions mentioned in the Operating Schedule modified as the Sub-committee considers necessary for the promotion of the licensing objectives, and
- the mandatory conditions specified in the Licensing Act 2003, or

(b) to exclude from the scope of the licence any licensable activities to which the

application relates, or

- (c) refuse to specify a person as the premises supervisor, or
- (d) reject the application

Determination

17. The Sub-committee is asked to determine the application having regard to

- (a) the content of this report and representations
- (b) any additional information obtained from the hearing
- (c) the Council's statement of licensing policy
- (c) Guidance issued by the Secretary of State; and
- (e) the steps appropriate to promote the licensing objectives.

Appeal

18. If any party is aggrieved with the decision they can appeal to Magistrates court. The appeal period is 21 days from notification of the decision.

Background Papers Used In Preparing This Report:

- The Licensing Act 2003
<http://www.legislation.gov.uk/ukpga/2003/17/contents?view=plain>
- The Secretary of State's Guidance issued under Section 182 Licensing Act 2003
- Epping Forest District Council's statement of licensing policy.
<http://www.eppingforestdc.gov.uk>

Attached documents

- Application for Premises Licence.
- Plan of the premises
- Newspaper advert and Public Blue Notice
- Representation from Essex Police
- 2 emails and 1 letter of representations from residents.
- Response from Health and Safety
- Analysis from solicitors for the "footfall" of sales.

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WK 201882680



Epping Forest
Application for a premises licence
Licensing Act 2003

For help contact
licensing@eppingforestdc.gov.uk
 Telephone: 01992 564000

* required information

Section 1 of 21

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference

Not Currently In Use

This is the unique reference for this application generated by the system.

Your reference

SHELL HALFMOON

You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

☒ Yes

☐ No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name

SHELL UK OIL PRODUCTS LIMITED

* Family name

N/A

You must enter a valid e-mail address

* E-mail

N/A

Main telephone number

020 7934 1234

Include country code.

Other telephone number

☐ Indicate here if the applicant would prefer not to be contacted by telephone

Is the applicant:

☒ Applying as a business or organisation, including as a sole trader

☐ Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means the applicant is applying so the applicant can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is the applicant's business registered in the UK with Companies House?

☒ Yes

☐ No

Note: completing the Applicant Business section is optional in this form.

Registration number

3625633

Business name

SHELL UK OIL PRODUCTS LIMITED

If the applicant's business is registered, use its registered name.

VAT number

GB

235763255

Put "none" if the applicant is not registered for VAT.

Continued from previous page...

Legal status

Applicant's position in the business

Home country

The country where the applicant's headquarters are.

Registered Address

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Agent Details

* First name

* Family name

* E-mail

Main telephone number

Include country code.

Other telephone number

☐ Indicate here if you would prefer not to be contacted by telephone

Are you:

☒ An agent that is a business or organisation, including a sole trader

A sole trader is a business owned by one person without any special legal structure.

☐ A private individual acting as an agent

Agent Business

Is your business registered in the UK with Companies House? ☒ Yes ☐ No

Note: completing the Applicant Business section is optional in this form.

Registration number

Business name

If your business is registered, use its registered name.

VAT number

Put "none" if you are not registered for VAT.

Legal status

Continued from previous page...

Your position in the business LICENSING ASSISTANT

Home country United Kingdom

The country where the headquarters of your business is located.

Agent Registered Address

Address registered with Companies House.

Building number or name LOCKETT HOUSE

Street 13 CHURCH STREET

District

City or town KIDDERMINSTER

County or administrative area

Postcode DY10 2AH

Country United Kingdom

Section 2 of 21

PREMISES DETAILS

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

☒ Address ☐ OS map reference ☐ Description

Postal Address Of Premises

Building number or name SHELL HALFMOON

Street 24 - 36 HIGH STREET

District

City or town EPPING

County or administrative area ESSEX

Postcode CM16 4AE

Country United Kingdom

Further Details

Telephone number

Non-domestic rateable value of premises (£) 50,500

Section 3 of 21

APPLICATION DETAILS

In what capacity are you applying for the premises licence?

- ☐ An individual or individuals
- ☒ A limited company / limited liability partnership
- ☐ A partnership (other than limited liability)
- ☐ An unincorporated association
- ☐ Other (for example a statutory corporation)
- ☐ A recognised club
- ☐ A charity
- ☐ The proprietor of an educational establishment
- ☐ A health service body
- ☐ A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- ☐ A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- ☐ The chief officer of police of a police force in England and Wales

Confirm The Following

- ☒ I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- ☐ I am making the application pursuant to a statutory function
- ☐ I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

Section 4 of 21

NON INDIVIDUAL APPLICANTS

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

Non Individual Applicant's Name

Name

Details

Registered number (where applicable)

Description of applicant (for example partnership, company, unincorporated association etc)

Continued from previous page...

PRIVATE LIMITED COMPANY

Address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Contact Details

E-mail

Telephone number

Other telephone number

* Date of birth / /

* Nationality

Documents that demonstrate entitlement to work in the UK

Section 5 of 21

OPERATING SCHEDULE

When do you want the premises licence to start? / /
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end / /
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off- supplies you must include a description of where the place will be and its proximity to the premises.

This is a well established convenience store located on a petrol forecourt. The site trades under Shell UK Oil Products Limited and is operated by Jayprakash Ujoodah. The convenience store has retail are of approximately 725 SQ FT.

The purpose built store has been designed to serve both the local community along with passing trade. The convenience store operates from 07:00 - 23:00 seven days per week. The store stocks a range of fresh foods and dairy produce, groceries

Continued from previous page...

and other domestic products and also offers 'express lunch facilities'. In addition dry fuel products such as BBQ charcoal/kindling/logs will be available. Off sales of alcohol are a standard expected feature of the convenience store service. The internal and external digital CCTV system will benefit from a recorder and recordings can be made available to Police and other enforcement agencies as needed.

The convenience store will be operated by the Manager assisted by a team of full and part time staff. The designated premises supervisor is trained and certified through an accredited scheme and is responsible for training all staff utilising the Lockett & Co due diligence package and keeping training records. The challenge 25 initiative will be used and supported by the refusals system and records kept in the refusal log.

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

Section 6 of 21

PROVISION OF PLAYS

See guidance on regulated entertainment

Will you be providing plays?

☐ Yes ☒ No

Section 7 of 21

PROVISION OF FILMS

See guidance on regulated entertainment

Will you be providing films?

☐ Yes ☒ No

Section 8 of 21

PROVISION OF INDOOR SPORTING EVENTS

See guidance on regulated entertainment

Will you be providing indoor sporting events?

☐ Yes ☒ No

Section 9 of 21

PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

See guidance on regulated entertainment

Will you be providing boxing or wrestling entertainments?

☐ Yes ☒ No

Section 10 of 21

PROVISION OF LIVE MUSIC

See guidance on regulated entertainment

Will you be providing live music?

☐ Yes ☒ No

Section 11 of 21

PROVISION OF RECORDED MUSIC

See guidance on regulated entertainment

Continued from previous page...

Will you be providing recorded music?

☐ Yes ☒ No

Section 12 of 21

PROVISION OF PERFORMANCES OF DANCE

See guidance on regulated entertainment

Will you be providing performances of dance?

☐ Yes ☒ No

Section 13 of 21

PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

See guidance on regulated entertainment

Will you be providing anything similar to live music, recorded music or performances of dance?

☐ Yes ☒ No

Section 14 of 21

LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

☐ Yes ☒ No

Section 15 of 21

SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

☒ Yes ☐ No

Standard Days And Timings

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

Continued from previous page...

FRIDAY

Start End

Start End

SATURDAY

Start End

Start End

SUNDAY

Start End

Start End

Will the sale of alcohol be for consumption:

☐ On the premises ☒ Off the premises ☐ Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

NONE

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

NONE

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name

First name

Family name

Date of birth

/ /

dd

mm

yyyy

Continued from previous page...

Enter the contact's address

Building number or name	<input type="text"/>
Street	<input type="text"/>
District	<input type="text"/>
City or town	<input type="text"/>
County or administrative area	<input type="text"/>
Postcode	<input type="text"/>
Country	<input type="text" value="United Kingdom"/>
Personal Licence number (if known)	<input type="text"/>
Issuing licensing authority (if known)	<input type="text"/>

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- ☐ Electronically, by the proposed designated premises supervisor
- ☒ As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

Section 16 of 21

ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

NONE

Section 17 of 21

HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

Continued from previous page...

TUESDAY

Start 07:00

End 23:00

Start

End

WEDNESDAY

Start 07:00

End 23:00

Start

End

THURSDAY

Start 07:00

End 23:00

Start

End

FRIDAY

Start 07:00

End 23:00

Start

End

SATURDAY

Start 07:00

End 23:00

Start

End

SUNDAY

Start 07:00

End 23:00

Start

End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

NONE

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

NONE

Section 18 of 21

LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

Continued from previous page...

List here steps you will take to promote all four licensing objectives together.

A suitable and sufficient CCTV system with recording facilities will be in place at site and will operate at all times the premise is open for licensable activities. Images will be retained for a period of no less than 31 days. Access to the equipment and recordings will be provided to the Police or other relevant officers of a responsible authority within 24 hours of the request being made.

Staff will be trained with regard to their responsibilities in the retail sale of alcohol and regular refresher training will also be undertaken (minimum of every 6 months). Written training records can be made available for inspection upon reasonable request by the Police or other relevant officers of a responsible authority.

A refusals log will be operated and maintained and will be produced to a relevant officer of the Police or other relevant officers of a responsible authority upon reasonable request.

An incident log will be operated and maintained and will be produced to a relevant officer of the Police or other relevant officers of a responsible authority upon reasonable request.

A Challenge 25 policy will be operated at the premise. Acceptable forms of identification are a passport, photo-card driving licence and PASS accredited identification card.

Spirits (with the exception of spirit mixers and premixed spirit drinks) will be located behind the counter.

The Premises Licence holder shall be permitted to display bulk stacks, wine towers and chilled promotional offerings throughout the store that may not necessarily be shown on the plan. The locations may be subject to change but will be contained within the red lined licensable area shown on the plan attached to the Premises Licence. The display of bulk stacks will not be located where they may impact on the ability of customers to use exits or escape routes without impediment.

b) The prevention of crime and disorder

A suitable and sufficient CCTV system with recording facilities will be in place at site and will operate at all times the premise is open for licensable activities. Images will be retained for a period of no less than 31 days. Access to the equipment and recordings will be provided to the Police or other relevant officers of a responsible authority within 24 hours of the request being made.

Spirits (with the exception of spirit mixers and premixed spirit drinks) will be located behind the counter.

Staff will be trained with regard to their responsibilities in the retail sale of alcohol and regular refresher training will also be undertaken (minimum of every 6 months). Written training records can be made available for inspection upon reasonable request by the Police or other relevant officers of a responsible authority.

c) Public safety

A suitable and sufficient CCTV system with recording facilities will be in place at site and will operate at all times the premise is open for licensable activities. Images will be retained for a period of no less than 31 days. Access to the equipment and recordings will be provided to the Police or other relevant officers of a responsible authority within 24 hours of the request being made.

d) The prevention of public nuisance

A suitable and sufficient CCTV system with recording facilities will be in place at site and will operate at all times the premise is open for licensable activities. Images will be retained for a period of no less than 31 days. Access to the equipment and recordings will be provided to the Police or other relevant officers of a responsible authority within 24 hours of the request being made.

Continued from previous page...

An incident log will be operated and maintained and will be produced to a relevant officer of the Police or other relevant officers of a responsible authority upon reasonable request.

e) The protection of children from harm

A suitable and sufficient CCTV system with recording facilities will be in place at site and will operate at all times the premise is open for licensable activities. Images will be retained for a period of no less than 31 days. Access to the equipment and recordings will be provided to the Police or other relevant officers of a responsible authority within 24 hours of the request being made.

A refusals log will be operated and maintained and will be produced to a relevant officer of the Police or other relevant officers of a responsible authority upon reasonable request.

A Challenge 25 policy will be operated at the premise. Acceptable forms of identification are a passport, photo-card driving licence and PASS accredited identification card.

Spirits (with the exception of spirit mixers and premixed spirit drinks) will be located behind the counter.

Section 19 of 21

NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

Continued from previous page...

Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this by providing with this application copies or scanned copies of the following documents (which do not need to be certified).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is A British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **full** birth or adoption certificate issued in the UK which includes the name(s) of at least one of the holder's parents or adoptive parents, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.

Continued from previous page...

- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.**
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 17(3) or 18A (2) of the Immigration (European Economic Area) Regulations 2006, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Section 20 of 21

NOTES ON REGULATED ENTERTAINMENT

Continued from previous page...

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
 - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

Section 21 of 21

PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non-domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

Band A - No RV to £4300 £100.00

Band B - £4301 to £33000 £190.00

Band C - £33001 to £8700 £315.00

Band D - £87001 to £12500 £450.00*

Band E - £125001 and over £635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then you are required to pay a higher fee

Band D - £87001 to £12500 £900.00

Band E - £125001 and over £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999 £1,000.00

Capacity 10000 -14999 £2,000.00

Capacity 15000-19999 £4,000.00

Capacity 20000-29999 £8,000.00

Capacity 30000-39000 £16,000.00

Capacity 40000-49999 £24,000.00

Capacity 50000-59999 £32,000.00

Capacity 60000-69999 £40,000.00

Capacity 70000-79999 £48,000.00

Capacity 80000-89999 £56,000.00

Capacity 90000 and over £64,000.00

* Fee amount (£)

315.00

DECLARATION

Continued from previous page...

[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK. The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate

☒ Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name

* Capacity

* Date / /
dd mm yyyy

[Add another signatory](#)

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
 2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/epping-forest/apply-1> to upload this file and continue with your application.
- Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED

OFFICE USE ONLY

Applicant reference number	SHELL HALFMOON
Fee paid	
Payment provider reference	
ELMS Payment Reference	
Payment status	
Payment authorisation code	
Payment authorisation date	
Date and time submitted	
Approval deadline	
Error message	
Is Digitally signed	<input type="checkbox"/>

[1](#) [2](#) [3](#) [4](#) [5](#) [6](#) [7](#) [8](#) [9](#) [10](#) [11](#) [12](#) [13](#) [14](#) [15](#) [16](#) [17](#) [18](#) [19](#) [20](#) [21](#) [Next >](#)

Consent of individual to being specified as premises supervisor

I, [REDACTED]
[full name of prospective premises supervisor]

of [REDACTED]
[home address of prospective premises supervisor]

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for
PREMISES LICENCE APPLICATION
[type of application]

By **SHELL UK OIL PRODUCTS LIMITED**
[name of applicant]

relating to a premises licence: **NOT YET ASSIGNED** [number of existing licence, if any]
or **SHELL HALFMOON 24-36 HIGH STREET, EPPING, ESSEX CM16 4AE**
[name and address of premises to which the application relates]

and any premises licence to be granted or varied in respect of this application made by: **SHELL UK OIL PRODUCTS LIMITED**
[name of applicant]

concerning the supply of alcohol at:

SHELL HALFMOON 24-36 HIGH STREET, EPPING, ESSEX, CM16 4AE
[name and address of premises to which application relates]

I also confirm that I am entitled to work in the United Kingdom and am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

Personal licence number: [REDACTED] [insert personal licence number, if any]

Personal licence issuing authority: [REDACTED]

[REDACTED]
[insert name and address and telephone number of personal licence issuing authority, if any]

Signed [REDACTED]

Name (please print) [REDACTED]

Dated [REDACTED]

Date of Birth [REDACTED]

Place of Birth [REDACTED]

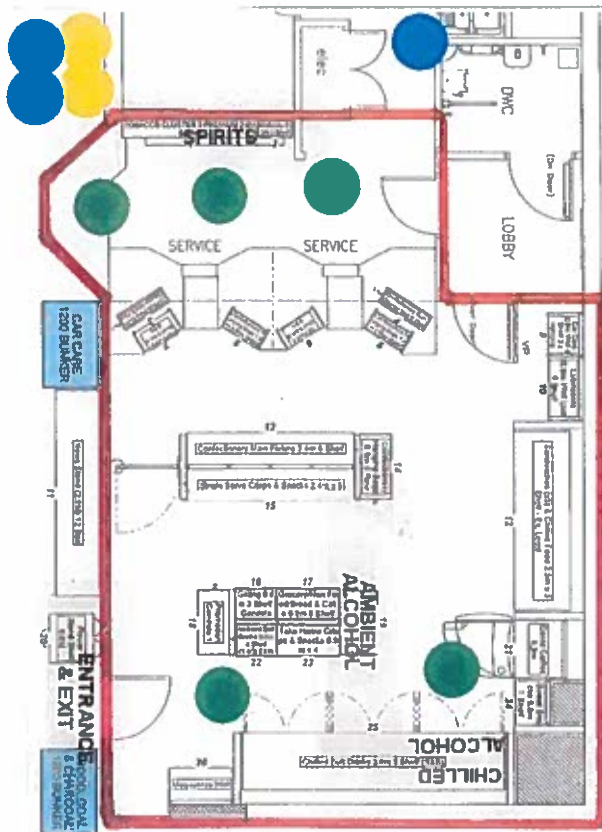
Nationality [REDACTED]



Lockett & Co
Retail, Licensing & Trading Consultants

Shell Halfmoon
24 – 36 High Street
Epping
Essex
CM16 4AE

Key:	
	- Area licensed for sale of alcohol for consumption off the premise.
	- Fire extinguisher.
	- CCTV.
	- Fire Bucket.



Date: October 2018
Scale: 1:100

**PUBLIC NOTICE OF AN APPLICATION FOR A PREMISES
LICENCE UNDER SECTION 17 OF THE LICENSING ACT 2003**

Notice is hereby given that an application was made to
EPPING FOREST DISTRICT COUNCIL for a premises licence
under the above Act on the **25TH OCTOBER 2018**

Applicant: **SHELL UK OIL PRODUCTS
LIMITED**

Address of premises: **SHELL HALFMOON
24 - 36 HIGH STREET
EPPING
ESSEX
CM16 4AE**

Proposed licensable activities:

SALE OF ALCOHOL FOR CONSUMPTION ON THE PREMISES

Proposed days and hours of licensable activity:

EVERY DAY

ALCOHOL SALES 07.00 - 23.00 HOURS

The postal address of the Licensing Authority where the register
is kept and the application may be inspected is:

***LICENSING TEAM, NEIGHBOURHOODS DIRECTORATE,
EPPING FOREST DISTRICT COUNCIL, CIVIC OFFICES,
HIGH STREET, EPPING, ESSEX CM16 4BZ**

Any person wishing to make representations on this matter shall
give notice, in writing, stating the nature and grounds for making
such representations to The Licensing Officer at the above
address* within 28 days of the date of this notice - by the **22ND
NOVEMBER 2018**. Further information is available by visiting
the web site www.eppingforestdc.gov.uk

It is an offence to make a false statement in or in connection
with an application. Those who make a false statement may be
liable on summary conviction to a fine of any amount

Lockett & Co - duly authorised agents

Public Notices

Essex County Council

(Harlow Road, High Laver)

(Temporary Prohibition of Traffic) Order 2018

Notice is hereby given that the Essex County Council intends, not less than seven days from the date of this notice, to make the above Order under Section 14(1) of the Road Traffic Regulation Act 1984.

Effect of the order: To temporarily close that length of Harlow Road, High Laver in the District of Epping Forest, from its junction with Wind Hill to its junction with Mill Lane for a distance of approximately 730m. The closure is scheduled to commence on 19th November 2018 for 10 days, or where stated on a valid permit.

(BC006MU1WBAUSEBUK2RHY0) - BT. The scheduled dates may vary for these works with appropriate signs showing and/or displayed on www.roadworks.org. The closure is required for the safety of the public and workforce while tree surgery works are undertaken by BT. An alternative route is available via Mill Lane, Church Road, Matching Road and vice versa.

The Order will come into effect on 8th November 2018 and may continue in force for 18 months or until the works have been completed, whichever is the earlier.

(Hoe Lane, Lambourne)

(Temporary Prohibition of Traffic) Order 2018

Notice is hereby given that the Essex County Council intends, not less than seven days from the date of this notice, to make the above Order under Section 14(1) of the Road Traffic Regulation Act 1984.

Effect of the order: To temporarily close that length of Hoe Lane, Lambourne in the District of Epping Forest, from a point approximately 160m north of its junction with Manor Road for a distance of approximately 220m in a northerly direction. The closure is scheduled to commence on 19th November 2018 for 1 day, or where stated on a valid permit.

(BC005CC1W0019H0VLNYQ378) - BT. The scheduled dates may vary for these works with appropriate signs showing and/or displayed on www.roadworks.org. The closure is required for the safety of the public and workforce while overhead structure works are undertaken by BT.

An alternative route is available via New Road, Manor Road and vice versa.

The Order will come into effect on 8th November 2018 and may continue in force for 18 months or until the works have been completed, whichever is the earlier.

(Moreton Road, Fyfield)

(Temporary Prohibition of Traffic) Order 2018

Notice is hereby given that the Essex County Council intends, not less than seven days from the date of this notice, to make the above Order under Section 14(1) of the Road Traffic Regulation Act 1984.

Effect of the order: To temporarily close that length of Moreton Road, Fyfield in the District of Epping Forest, from its junction with Cleaverford End for a distance of approximately 100m in a westerly direction. The closure is scheduled to commence on 19th November 2018 for 3 days, or where stated on a valid permit.

(MX0441002228) - Atfinity Water. The scheduled dates may vary for these works with appropriate signs showing and/or displayed on www.roadworks.org. The closure is required for the safety of the public and workforce while fitting a stop tap and boundary box works are undertaken by Atfinity Water.

An alternative route is available via Moreton Road, Ongar Road, Herons Lane, Fyfield Road, Moreton Bridge, Bridge Road, Church Road, Matfings Hill and vice versa.

The Order will come into effect on 8th November 2018 and may continue in force for 18 months or until the works have been completed, whichever is the earlier.

(Daws Hill, Waltham Abbey)

(Temporary Prohibition of Traffic) Order 2018

Notice is hereby given that the Essex County Council has made the above Order under Section 14(1) of the Road Traffic Regulation Act 1984.

Effect of the order: To temporarily close that length of Daws Hill, Waltham Abbey in the District of Epping Forest, from its junction with Sewardstone Road for a distance of approximately 440m in an easterly direction. The closure is scheduled to commence on 20th November 2018 for 2 days, or where stated on a valid permit.

(BC005CA1W00000SBSJRM01) - BT. The scheduled dates may vary for these works with appropriate signs showing and/or displayed on www.roadworks.org. The closure is required for the safety of the public and workforce while renewing damaged pole and overhead cable works are undertaken by BT.

An alternative route is available via Daws Hill, Bury Road, Rangers Road, Station Road, Station Approach Station Road, The Green, Kings Head Hill, Sewardstone Road and vice versa.

The Order came into effect on 25th October 2018 and may continue in force for 18 months or until the works have been completed, whichever is the earlier.

BRIAN RAYFORD Deceased

Pursuant to the Trusts Act 1925

I hereby give notice that I am

interested in the Estate of the

deceased, late of 718 Daws Hill

Road, Waltham Abbey, London, E17

8TH, who died on 10/08/2017,

and said which particulars to

the address below by 02012018,

on which date the Estate will be

distributed being regard only to

claims and interests notified.

Crestwell Legal Group

Crestwell Legal Group, 185-195

High Street, Waltham Abbey, London,

E17 8BN

Tel: 02012012018

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Announcements - Public Notices

LEGACY DEVELOPMENT CORPORATION

Notice Under Regulation 26 Of The Town And Country Planning (Fees For Applications, Deemed Applications, Requests And Site Visits) (England) Regulations 2012 - Adoption Of A Pre-Application Fee Schedule. Town and Country Planning Act 1990. Town and Country Planning (Fees for Applications, Deemed Applications, Requests and Site Visits) (England) (Amendment) Regulations 2017.

Date of notice: 01-November-2018

In accordance with the above act and related legislation notice is hereby given that the London Legacy Development Corporation (LLDC) intends to adopt the following fee schedule in respect of fees payable for pre-application advice.

Category	Development Type and Scale	Fee
Householder	• Extensions or alterations to single dwellings	No Charge
Other	• 1-3 new residential dwellings	No Charge
	• Extensions and alterations to commercial premises up to 99 sq. m including change of use	
	• Shopfronts	
	• Small scale adverts	
Minor Development	• 4 to 9 new residential dwellings	£2,500 (+VAT)
	• New build or extensions from 100 sq.m. to 999 sq.m. of non-residential floorspace, including change of use	
	• Mixed use development from 100 sq.m. to 999 sq.m. of non-residential floorspace	
	• Prior approvals for development within this category	
	• Reserved matters pursuant to outline applications for development within this category	
	• Conditions, minor material amendments and non-material amendments for development types within this category	
Major Development	• 10-49 new residential dwellings	£5,500 (+VAT)
	• New build or extensions from 1,000 sq.m. to 4,999 sq.m. of non-residential floorspace including change of use	
	• Mixed use development from 1,000 sq.m. to 4,999 sq.m.	
	• Reserved matters pursuant to outline applications for development within this category	
	• Conditions, minor material amendments and non-material amendments for development types within this category	
Large Scale Major Development	• 50-149 new residential dwellings	£7,500 (+VAT)
	• New build or extensions from 5,000 sq.m. to 9,999 sq.m. of non-residential floorspace including change of use	
	• Mixed use development of 5,000 sq.m. to 9,999 sq.m.	
	• Reserved matters pursuant to outline applications for development within this category	
	• Conditions, minor material amendments and non-material amendments for development types within this category	
Strategic Development	• 150 new residential dwellings or more	£9,500 (+VAT)
	• New build or extensions of 10,000 sq.m. or more of non-residential floorspace including change of use	
	• Mixed use development of 10,000 sq.m. or more	
	• Reserved matters pursuant to outline applications for development within this category	
	• Conditions, minor material amendments and non-material amendments for development types within this category	

The fees set out above include a review of the planning information submitted, an officer meeting and written advice. The fee schedule will come into effect from 01st November 2018. For further information please contact planningenquiries@londonlegacy.co.uk or telephone 020 3288 6520. Dated: 01-Nov-2018. Authorised by: Anthony Hollingsworth on behalf of London Legacy Development Corporation, Planning Policy and Discharge Team.



Epping Forest District Council

Planning applications affecting a Conservation Area or Setting of a Listed Building.

EPF/218/18 185-193 High Street (across from 209) Epping CM16 4BL Conversion to 2 maisonettes with front and rear doors EPF/244/18 Cowicks Oak House Hatfield Heath Road Sharnbrook CM21 5HX Parting cartilage EPF/228/18 9 Church Hill Epping CM16 4RA Extension & conversion to 3 apartments. detached dwelling. EPF/221/18 The Firs Epping Road Roydon EN9 2DH Outline application for sub-division of plot and erection of two dwellings

Major Application or of wider concern

EPF/2706/18 High House Farm Stapleford Road Springfield Aborn RM4 1EJ Twenty seven dwellings.

Works to Listed Buildings

EPF/244/18 731-153 High Street Oger CM5 8UD Conversion and extend into one bedroom dwelling

Any representations must be sent to the Director of Planning Services by: 16/11/2018

Connect online at www.eppingforestdc.gov.uk/plan

MELBA LUCY JONES Deceased

Pursuant to the Trusts Act 1925

I hereby give notice that I am

interested in the Estate of the

deceased, late of 3 York Road,

Chingford, London, E5 8QA, who

died on 10/08/2017, and said

which particulars to the address

below by 02/11/2018, after which

time the Estate will be distributed

being regard only to claims and

interests notified.

Hugh James Solicitors

One Central Square, 2 Central

Square, Central CT10 1PS

Tel: 02039940971/0171

Epping Forest District Council

Epping Forest District Council

Epping Forest District Council

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Epping Forest District Council

PUBLIC NOTICE OF AN APPLICATION FOR A PROPOSED LICENCE UNDER SECTION 17 OF THE LICENSING ACT 2003

Notice is hereby given that an application was made to Epping Forest District Council for a proposed licence under the above Act on the 26th October 2018. The application was made to the Licensing Officer, Epping Forest District Council, 321 High Street, Epping, Essex CM16 4BE. The proposed licence is for the purpose of the sale of alcohol for consumption on the premises.

The proposed licence is for the purpose of the sale of alcohol for consumption on the premises.

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Want to add your business?

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Enhanced listings are available too.

Supporting local businesses



Mrs K Tuckey
Licensing Department
Epping Forest District Council
Civic Offices
High Street
Epping
CM16 4BZ



Licensing Department
Loughton Police Station
158 High Road
Loughton
IG10 4BE
Tel: 01279 625 405
Email: 7706@essex.pnn.police.uk

20 November 2018

Dear Mrs Tuckey,

LICENSING ACT 2003 – GRANT OF PREMISES LICENCE SECTION 17

NEW PREMISE: Shell Halfmoon, 24-36 High Street, Epping, CM16 4AE

In relation to the above application for the grant of a Premises Licence received on 25 October 2018; Essex Police believe this to be an unlawful application. The premises is a petrol filling station with small store selling vehicle related sundries, and some food & drink items.

Essex Police suggest this is an 'excluded premises' as defined under section 176 of the Licensing Act 2003. Whilst a request was made to the applicant's solicitor for a footfall analysis; this has not been forthcoming.

The proposed premises is on a busy road, in close proximity to an off licence and large supermarket which is a where alcohol is readily available and licensed 24 hours a day.

Furthermore, there is a public house and newly built residential premises adjacent to the location, and should the licence be granted; Essex Police are concerned there will be an increase in Public Nuisance, and associated Crime & Disorder; to the residents but also attract those leaving the public house looking to purchase and consume additional alcohol.

Yours sincerely



Mr Peter Jones MIOL, MBII
Essex Police Licensing Officer
Epping Forest, Brentwood & Harlow

Debbie Houghton

From: pam scammell <[REDACTED]>
Sent: 06 November 2018 16:52
To: Debbie Houghton
Subject: Re: Shell Halfmoom Service Station

Ooops. Thank you.

Your ref: WK201882680

[REDACTED] Chapel View
[REDACTED] Hemnall St
Epping, Essex
[REDACTED]

Should you need anything further please just let me know. Thanks again.

Pam Scammell

On Tue, Nov 6, 2018 at 3:43 PM Debbie Houghton <dhoughton@eppingforestdc.gov.uk> wrote:

Hi Mr and Mrs Scammell,

Thank you for your email regarding your representations to the above application, please can you advise me of your address in relation to this premises, as any representations we receive means that the application will have to go to a licencing sub- committee for them to determine whether to grant the application,

Regards

Debbie

Debbie Houghton

Licensing Officer

Epping Forest District Council

Civic Offices

High Street

Epping

Essex

CM16 4BX

01992 564336 (dhoughton@eppingforestdc.gov.uk)

From: pam scammell [mailto: [REDACTED]]
Sent: 06 November 2018 15:00
To: Licensing <Licensing@eppingforestdc.gov.uk>
Subject: Shell Halfmoom Service Station

Protection of public nuisance.

There are already ample opportunities for the purchase of alcohol in this area. Tesco open till midnight every night and directly opposite is the small newsagent who also sells alcohol. We need to ensure such shops can remain in the area for the other services they provide at this end of the High Street. Epping abounds with bars and restaurants and places where people can purchase and drink at will.

The Protection of children from harm.

Queens Alley is an attraction to teenagers who often gather there in dusk to drink . We should not encourage this. It would be easy for them to obtain alcohol and consume it in darkness.

Public Nuisance

The teenagers cause the litter and discarded drink cans etc thrown over the wall into the garage which are never cleared and encourage the rats. Shell should ensure that the site is cleared of existing rubbish by alley before considering adding more.

Pam Scammell and Ron Scammell



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Epping Forest District Council
Postmaster@Eppingforestdc.gov.uk

Debbie Houghton

From: pam scammell <[REDACTED]>
Sent: 12 November 2018 15:15
To: Licensing
Subject: YOUR REF. WK2018822680

I am sending this on behalf of Mrs Georgia Gibbs who resides at [REDACTED] Hemnall Street.

The Protection of children from harm and Protection of public nuisance

Queens Alley is frequented sometimes by young people who seek to drink and smoke and cause general disturbance. Granting a licence to the garage will increase the likelihood of this increasing. There are already sufficient places where alcohol can be purchased e.g. opposite and at Tesco who open till midnight.

Public Nuisance

The youths cause the litter and have been seen to urinate in Queens Alley. For residents who have to use this alley it can be intimidating. Discarded food containers and drinks are frequently tossed over our walls. Shell should ensure that the site is cleared of existing rubbish in the alley and also in their domain. Rats are frequently seen.

Mrs Georgia Gibb

Mrs. Linda Angus
[REDACTED] Hemnall Street
Epping
Essex [REDACTED]
[REDACTED] [REDACTED]

The Licensing Team
Epping Forest District Council.
Civic Offices
High Street
Epping
Essex
CM16 4BZ

7th November 2018

Your Ref WK201882680

Application In respect Of Premises License at Shell Service Station 24-36 High Street. Epping. Essex. CM16 4AE

Dear Sirs

Re the above application

I Live in Queens Alley although my address is Hemnall Street.
The Alley is where my house and my neighbors house which is the [REDACTED] is situated.

I object to this License being granted as I am concerned that you will get more youths congregating in the Alley, and being a public nuisance with the effect of Alcohol. There is a small wall that separates the Shell garage and Queens Alley. There is enough antisocial behavior in Epping at the moment for the Police to Deal with. This will only add to their workload.

I also think that Public Safety will be an issue. as the Hours of sale in this Application is until 23.00pm

There is Three Shops including Tesco at this end of Epping that already sells Alcohol. I really don't see the need for another premises to be selling Alcohol.

Yours sincerely
Mrs Angus

[REDACTED]

Debbie Houghton

From: Brian Stalabrass
Sent: 25 October 2018 16:14
To: Debbie Houghton
Subject: RE: New application Shell Halfmoon Epping Premises Licence

Afternoon Debbie,

From the information supplied we have no representations to make on a public safety aspect with regard to this application.

Regards

Brian Stalabrass
Public Health Manager
Ex 4063
Commercial and Regulatory Services Directorate

From: Debbie Houghton
Sent: 25 October 2018 15:08
To: Child Protection; Richard Gardiner; Environment Agency; Essex Police; Fire and Rescue ; Health and Safety; Licensing Administration (Jackie.renn@essex.gov.uk); David Baker; Brian Stalabrass; The Home Office; TradingStandards@Essex.gov.uk
Cc: Democratic Services; [REDACTED]; [REDACTED]; [REDACTED]; 'info@eppingtowncouncil.gov.uk'; 'Mailbox - South West Group SDP'
Subject: New application Shell Halfmoon Epping Premises Licence

Hi guys,
not for 3rd party use

This document has not been redacted and is

Please find attached a copy of a new application that came in online today, this application is for the:

Sale of Alcohol Monday to Sunday 07.00 – 23.00pm off sales only,

The consultation period is from 26th October 2018 to 22nd November 2018.

If you have any comments with regard to this application then they must be sent within this time consultation time period.

Miss Debbie Houghton
Licensing Officer
Neighbourhoods Directorate
Tel: 01992 564336
E-mail: dhoughton@eppingforestdc.gov.uk

Debbie Houghton

From: Mark Brown <mark@lockett.uk.com>
Sent: 06 November 2018 15:59
To: Debbie Houghton
Subject: RE: Shell Halfmoon - New Premises Licence Application

Importance: High

Hi Debbie – we have not yet provided this to the Police Licensing Officer as of yet, but we are working with our client to provide this information as requested. Once the information has been obtained, it will be forwarded to the Essex Police Licensing Officer as they have requested.

Kind Regards,

Mark Brown
Licensing Assistant



Tel: 01562 864488 Fax: 01562 863539
www.lockett.uk.com or mark@lockett.uk.com
Lockett House, 13 Church Street, Kidderminster, Worcestershire, DY10 2AH



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From: Debbie Houghton <doughton@eppingforestdc.gov.uk>
Sent: 06 November 2018 15:53
To: Mark Brown <mark@lockett.uk.com>
Subject: RE: Shell Halfmoon - New Premises Licence Application

Good afternoon Mark,

Please can you advise us if you have provided Essex Police Licensing yet with the information they requested as to the percentage of sales from your garage. Section 176 of the 2003 Act prohibits the sale or supply of alcohol at motorway service areas and from premises which are used primarily as a garage or part of the premises used primarily as a garage.

Regards
Debbie

Debbie Houghton
Licensing Officer
Epping Forest District Council
Civic Offices
High Street
Epping
Essex
CM16 4BX
01992 564336 (dhoughton@eppingforestdc.gov.uk)

From: Mark Brown [<mailto:mark@lockett.uk.com>]
Sent: 06 November 2018 15:02
To: Debbie Houghton <dhoughton@eppingforestdc.gov.uk>
Cc: Licensing <Licensing@eppingforestdc.gov.uk>
Subject: RE: Shell Halfmoon - New Premises Licence Application

Dear Licensing Team – as required, please find attached a copy of the newspaper advertisement for the Shell Halfmoon application.

Kind Regards,

Mark Brown
Licensing Assistant



LOCKETT & CO
Retail, Licensing and Training Consultants

Tel: 01562 864488 Fax: 01562 863539
www.lockett.uk.com or mark@lockett.uk.com
Lockett House, 13 Church Street, Kidderminster, Worcestershire, DY10 2AH



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From: Debbie Houghton <dhoughton@eppingforestdc.gov.uk>
Sent: 25 October 2018 12:47
To: Mark Brown <mark@lockett.uk.com>
Subject: RE: Shell Halfmoon - New Premises Licence Application

Hi Mark,

I can confirm safe receipt of your application, as its in the Epping area, I will be your point of contact,

Regards
Debbie

Miss Debbie Houghton
Licensing Officer
Neighbourhoods Directorate
Tel: 01992 564336
E-mail: dhoughton@eppingforestdc.gov.uk

From: Mark Brown [<mailto:mark@lockett.uk.com>]
Sent: 25 October 2018 12:13
To: Licensing
Subject: Shell Halfmoon - New Premises Licence Application
Importance: High

Dear Licensing Team – I am looking to confirm receipt by your department of a new premises licence application we have recently submitted through the GOV.UK website.

The new premises licence application is for Shell Halfmoon.

If you could please confirm receipt of the application at your earliest convenience, it would be much appreciated.

Kind Regards,

Mark Brown
Licensing Assistant



Tel: 01562 864488 Fax: 01562 863539
www.lockett.uk.com or mark@lockett.uk.com
Lockett House, 13 Church Street, Kidderminster, Worcestershire, DY10 2AH

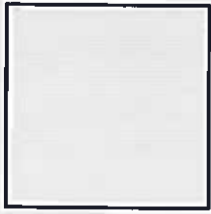


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Epping Forest District Council
Postmaster@Eppingforestdc.gov.uk

Analysis of Intensity of Use.

Shell Halfmoon, 24-36 High Street, Epping, Essex, CM16 4AE

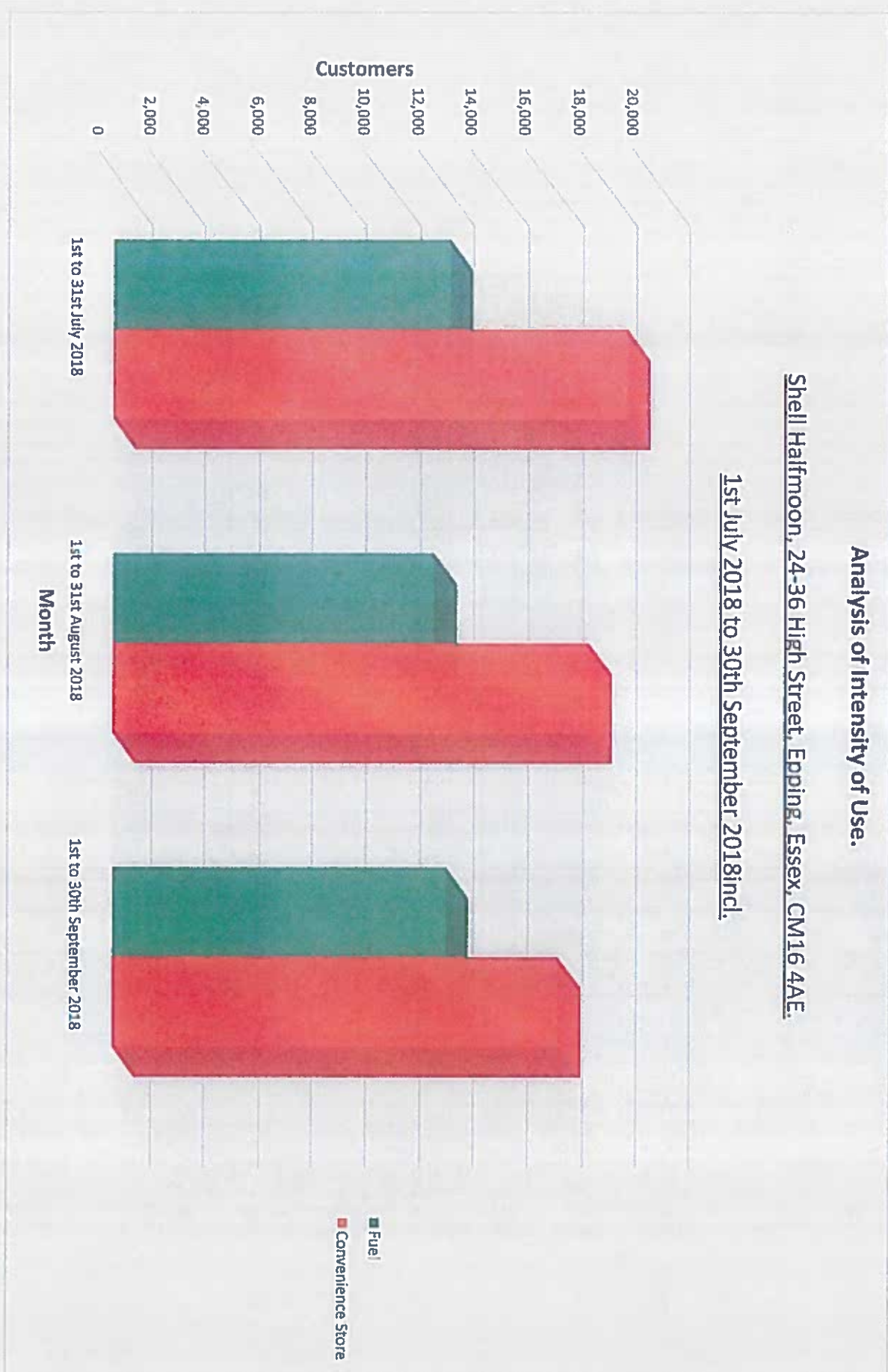
1st July 2018 to 30th September 2018 incl.

	Fuel	Convenience Store	Total
1st to 31st July 2018	12,596	19,162	31,758
1st to 31st August 2018	11,986	17,712	29,698
1st to 30th September 2018	12,437	16,585	29,022
TOTAL	37,019	53,459	90,478

Analysis of Intensity of Use.

Shell Halfmoon, 24-36 High Street, Epping, Essex, CM16 4AE.

1st July 2018 to 30th September 2018incl.



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